

**NORTH CARROLL RECREATION COUNCIL
PROGRAM MEETING ABBREVIATED MINUTES
NORTH CARROLL MIDDLE SCHOOL
September 13, 2023 - 8:00PM**

I. Meeting Attendance - TBD

II. September 2023 Program Meeting: Meeting is Called to Order

III. August 2023 Program Meeting Minutes: Meeting Minutes

IV. September 2023 Treasurer's Report: Treasurer Report

07/01/2023 –

08/31/2023: Receipts: \$ 235,224.00

 Disbursements: \$ 236,773.00

 Net: \$ (1,549.00)

08/31/2023 Assets: \$ 360,436.00

- We have an unidentified deposit for \$760 in mid-August.
- Reminder to email deposit activity - sometimes the images provided by online banking are unavailable. (See above)
- As we transition to a stand-alone 501(c)(3) entity, our reporting requirements will change. Expect to be asked for more details regarding check requests. Also be prepared to provide how many volunteers your Program uses, among other details we may need to provide to the IRS.

V. September 2023 Community Coordinator's Report: Maria Artista

- All UOFs for the Winter have been submitted
- Reminder to please send information for the electronic newsletter

VI. September 2023 Parks and Rec Report: Megan Erpenstein

- Volunteer of the Year and Hall of Fame will be held at the Charles Carroll Community Center this year, Tuesday Nov. 7th 6:30pm for refreshments and 7pm awards. Every council must submit a volunteer of the year. The Rec Council chooses the VOY, should they have more than one submission from their programs. VOY are due by September 30, 2023 <https://form.jotform.com/232075437151148> and Hall of Fame Nominations are due September 15, 2023 <https://form.jotform.com/230645605613048>.
- Lights at Cape Horn are finished, and we are just waiting on BGE to get power to them.
- Self-help proposals will need to be presented at the Advisory Board meeting on Wednesday September 27, 7:00 pm in the County Office Building in the public hearing room 003/004.
- The Bureau of Recreation, along with the Comptroller's Office, will be hosting a workshop to guide our councils through the process of applying for 501 (c) 3 non-profit status with the IRS. The training will be held on October 4th, 2023, 6-8:30 pm in the auditorium of the Carroll County Public Safety Training Center, 50 Kate Wagner Rod. Westminster MD, 21157. It is mandatory for Community Coordinators. Recreation Councils and programs that hold their own EIN will be required to apply by the end of December 2023. For those that cannot attend there is an online course <https://www.stayexempt.irs.gov/home/starting-out/applying-section-501c3-status>. For council's revenue \$50,000 or under, you may use the 1023 EZ form <https://www.irs.gov/forms-pubs/about-form-1023>. For council's revenue over \$50,000, you must use the 1023 form. Any council program that holds their own EIN must also file the appropriate form. These groups are also encouraged to attend the training on October 4th, 2023. You are encouraged to bring your electronic device.

VII. September 2023 Presidents Report:

Old Business:

- NCHS Update – No Update
- Cape Horn Park Lights Update – Phase one nearly complete and lights on soon. Phase two coming
- HOF/VOY
- Website/Facebook/Instagram Updates – Please e.mail Megan, our new social media co-ordinator, all of your registration dates and any pictures from your season or events
- Self Help submitted
- Severe Weather Policy – Please reference the policy linked on the website

New Business

- Attendance Policy – Coming soon – Effective January 2024

VIII. Committee Reports:

- Grievance – No report
- Membership: 2166 in September from 2159 in August

IX. September Individual Program Coordinator's Report:

NCRC Sponsored	
1. Manchester Baseball	11. Colts Football and Cheer
2. Manchester Wrestling	12. Striking Cobra (Martial Arts)
3. NC Hotshots Softball	13. NCRC Tennis
4. NCSC Soccer	14. NCRC Golf
5. NCRC Field Hockey	15. NCRC Adult Volleyball
6. NCRC Lacrosse (Boys)	16. NCRC Youth Volleyball
7. NCRC Lacrosse (Girls)	18. NCRC Fitness
8. GONZO Lacrosse	19. NCRC Pickleball
9. NCRC Basketball	20. NCRC Zumba
10. Team Unity Basketball	

X. Open Discussion

XI. Adjournment