



Monthly Program Meeting Minutes

North Carroll Recreation Council

A board planning meeting was held on February 13, 2019 at North Carroll Senior Center. The meeting began at 8:00pm and was presided over by Vice President John Woodley, with Jen Lettau as Secretary.

Attendance Record:

Jen Lettau, Loren Lustig, Jacob Parker, Jeffrey Howard, Maria Artista, Heidi Lippy Sprinkle, Charles Harris, Greg Kresslein, Matt Grastoff, Gary Siegler, John Woodley, Heather DeWees, Andy Kiler, Jim Miller, Donna Millington, Steve Millington, Bobbie Humphrey, Joe Heslen, Teri Leatherwood

-
- I. **MEETING ATTENDANCE:** Please Sign In – determines your ability to vote
 - II. **April 2019 Program Meeting:** Meeting is Called to Order - 8:08pm
 - III. **March 2019 Minutes:** Meeting Minutes (Motion to Approve) - *Approved, Heidi 1st, Jeffrey 2nd*
 - IV. **April 2019 Treasurer's Report:** Treasurer Report (Motion to Approve) - *Treasurer not in attendance*
 - V. **April 2019 Community Coordinator's Report:** - *Maria—No Subletting! Communicate to Maria if your program is not using your space.*
 - VI. **April 2019 Recreation and Parks Report:** *Loren - Summer Guide is out and on the web. There is a great new program called E.P.I.C. (Experienced People In Carroll) 50+ audience. - 33rd year of the Fishing Rodeo, 4/28 from 8am-2pm at Westminster Community pond for 15 years old and under. Need a gear, trophies and prizes will be given. - Another Fishing Rodeo on 5/19 at South Central Krimgold Park. - Bike to work day is 5/17 - Bike Rodeo 5/18 - Golf Tournament at Oakmont Green on 5/31 for Bruce Dutterer Memorial. - Friends at Carroll Meeting 4/23. - Park Pursuit 2019 kickoff party on 7/1.*
 - VII. **April 2019 President's Report:**

Old Business:

- 4 Seasons Private Turf Field— Planning to break ground in Jun/July
- Review NCRC bylaws and update on website—in progress by executive board— Any program bylaw changes must be submitted to Executive Board for approval.
- Passed an amendment to allow Board members to act as a temporary Program Coordinator until a suitable replacement can be found.
- Requests (non-Self Help) requiring NCRC signature will be considered at the following planning meeting. Requests requiring documentation, diagrams, or facility signatures must be complete before NCRC signature.
- NCHS Turf Field Discussion and vote to support. Strongly urge all programs to contribute!!!
- MOU for Panther Park—Waiting on amendment to change responsibility for softball field to NCRC.
- Summer Camps - Updated regulations—sent 2/25. Please note Requirement of Annual Approval. Effective Immediately, All Camps (run by a program, or simply “sponsored”) must be run through CCRP.
- School System complaining fo Blanket UoFs. Retrun unused dates/times via Maria. UoFs to be revoked fi space goes unused. Executive Board to determine if programs should be held liable for custodial overtime.

- Any Paid members, volunteers, etc. Must be background checked w/ fingerprints.
- Anyone paid by a program for work performed in any capacity Must have a contract on file with CCRP.
- Programs wishing to release facilities to non-NCRC entities must do so via Community Coordinator.

New Business:

- CHP—Failed restroom to be removed
- No Rec program may be incorporated—No Exceptions
- No Subletting of Fields Outside of NCRC—UoFs may be terminated. - *Risk Management is enforcing*
- “Outside” baseball program being added to Manchester Baseball? No Program can be added without Executive Board approval.
- New 3-strike Rule for maintaining blanket UoF and not fully utilizing facility/field. Future forward, all programs will be allowed blanket Uof request prior to team formation, but be mandated to modify UoF accordingly once teams are selected, 2-weeks into season. Communication will be sent to NCRC President with carbon copy (CC) to Community Coordinator, and NCRC VP. Noncompliance will result in termination of UoF.—*Priority 1 & 2 will be used and communication is key. We can not have space left unused, period. Space is too valuable for it to be sitting unused.*
- New Program Coordinator Vote - *Tennis program Jake Parker vote—Unanimous Yes*

VIII. April 2019 PoC & Committee Reports:

- Health Checks - Andy Kiler—*Boys & Girls Completed 4/10*
- Bylaw Reviews - Erin Gibson
- Background Checks - John Woodley -
- Council-wide training programs - Gary Siegler -
- Fields – Chuck Harris -
- Grievance - Josh Peltzer, Chairman; Diane Hurd, and Charlene Zito
- Membership – 1526 (previous 1524) Members
- Publicity – *Newsletter was sent out*
- Scholarship – Patrick Zito, Chairman - *4/15 Scholarship Deadline.*

IX. **April 2019 Individual Program Coordinator’s Report (Individual reports available upon request)** - Chart below represents all programs with notes on who was not present for report.

NCRC Sponsored	NCRC Member Sponsored
1. Manchester Baseball 2. Manchester Wrestling 3. NC Hotshots Softball 4. NCTSC Soccer (Travel) 5. NCRC Basketball (InHouse/Travel) 6. NCRC Field Hockey— <i>not present</i> 7. NCRC Golf— <i>not present</i> 8. NCRC Lacrosse (Girls) 9. NCRC Lacrosse (Boys) 10. Camp: Hooked On Hoops Basketball 11. Camp: Volleyball 12. Diamond Baseball Academy	13. GONZO Lacrosse (Boys & Girls) - <i>Not present</i> 14. NCSC Soccer (In-House) 15. Colts Football/Cheerleading 16. Striking Cobra (Martial Arts: Kenpo) 17. NCRC Tennis - 18. NCRC Volleyball 19. Summer Playground - <i>Not Present</i> 20. Accelerators Track & Field - <i>Not Present</i> 21. NCRC Dance— <i>not present</i> 22. Horseback Riding (English) 23. Horseback Riding (Western) 24. NCRC Yoga— <i>Not present</i>

X. **Open Discussion** -

XI. **Adjournment:** Move to adjourn meeting. *Jeff move to adjourn, Bobbie Seconds it. 9:26pm*

Next Meeting:
 5/8/2019
 8:00pm
 North Carroll Senior Center