



**CARROLL COUNTY RECREATION & PARKS**

**VOLUNTEER REGISTRATION FORM**

(Please print all information clearly – instructions on reverse side)

FULL NAME (first, middle, last): \_\_\_\_\_  
As it appears on your driver’s license

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_

PROGRAM(S): \_\_\_\_\_

VOLUNTEER JOBS: \_\_\_\_\_

**Recreation Council/Facility:**

- |   |  |
|---|--|
| <input type="checkbox"/> ARTS COUNCIL                 | <input type="checkbox"/> PINEY RUN                     |
| <input type="checkbox"/> CENTRAL CARROLL REC. COUNCIL | <input type="checkbox"/> SENIORS IN ACTION             |
| <input type="checkbox"/> CHARLES CARROLL REC. COUNCIL | <input type="checkbox"/> THERAPEUTIC REC. COUNCIL      |
| <input type="checkbox"/> EQUESTRIAN COUNCIL           | <input type="checkbox"/> WEST CARROLL REC. COUNCIL     |
| <input type="checkbox"/> FARM MUSEUM                  | <input type="checkbox"/> WESTMINSTER AREA REC. COUNCIL |
| <input type="checkbox"/> FREEDOM AREA REC. COUNCIL    | <input type="checkbox"/> WINFIELD REC. COUNCIL         |
| <input type="checkbox"/> HASHAWHA/BEAR BRANCH         | <input type="checkbox"/> WOODBINE REC. COUNCIL         |
| <input type="checkbox"/> NORTH CARROLL REC. COUNCIL   |  |

**NOTICE REGARDING CRIMINAL BACKGROUND CHECKS**  
The county commissioners of Carroll County, through Recreation & Parks may require a comprehensive criminal background check in accordance with the Family Law Article of the Annotated Code of Maryland, Section 5-561 to end.

The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact Jolene G. Sullivan, The Americans with Disabilities Act Coordinator, 410.386.3600, 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 or email [jsullivan@ccg.carr.org](mailto:jsullivan@ccg.carr.org) as soon as possible but no later than 72 hours before the scheduled event.

# VOLUNTEER REGISTRATION FORM

## INSTRUCTIONS

1. **WHO NEEDS TO COMPLETE THIS FORM** – All Recreation & Parks volunteers who serve on a regular basis (more than one day) for their recreation council or facility are required to complete this form. Each volunteer should list his or her **name, street address, city, state, zip code and date of birth**. If more than one family member serves as a volunteer, a separate form must be completed by each volunteer. This includes students who may be completing volunteer service hours for school.
2. **PROGRAM(S)** – Each volunteer must list each program (or programs if more than one) in which they are involved. Example: A volunteer who coaches soccer, basketball and baseball would list all of these programs on one form.
3. **VOLUNTEER JOB(S)** – Each volunteer that performs a specific task or job that is not associated with an individual program or activity should list the name of that job. Example: Receptionist at Nature Center.
4. **RECREATION COUNCIL/FACILITY** - Each volunteer must check each recreation council or facility in which they provide service on a regular basis. If their place of work is not listed, please check OTHER and list work site.
5. **WHAT DO I DO WITH MY COMPLETED FORM** – Completed volunteer registration forms may be returned to Recreation & Parks' administrative office by any of the following methods:
  - a. Drop off or mail to Carroll County Recreation & Parks, 300 S. Center St. Westminster, MD 21157
  - b. Return to your program's chairperson/coordinator or your recreation council's Community Coordinator.
  - c. Return to any full time staff member who may be in attendance at a recreation council meeting.
6. **IF YOU HAVE ANY QUESTIONS CONCERNING THIS PROCESS AND NEED ADDITIONAL INFORMATION:** For more information, please contact Abby Gruber in Recreation & Parks at (410) 386-2103.